



## Salisbury Christmas Market – Kiosk Application

<b>Personal Details</b>	
Name	
Email	
Phone (day)	
Phone (mobile)	
Address	
<b>Company Details</b>	
Trading Name (for use at Market, on website, in social media)	
Company Name (for invoices)	
Description (to go on our website) 60 words max	
Website	
Facebook Page	
Twitter Handle	
Instagram Name	
<b>Product Details</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Arts, Crafts and Gifts</li> <li><input type="checkbox"/> Fashion and Accessories (including jewellery)</li> <li><input type="checkbox"/> Homewares (home and garden installations or utensils)</li> <li><input type="checkbox"/> Food (pre-packaged items only, no alcohol)</li> </ul>
<p>Please tick all the categories that the products you will be selling fit into</p> <p>Please list the products you will be selling If you are accepted at the Market and bring other products not mentioned on this list, you may be refused to sell them. Please see our Standard Terms and Conditions for further details</p>	

Where are your products made?	
Do you make your products yourself?	
Please describe in brief what you will be selling (for use on social media) 25 words max. Example: Linda Rowe makes bespoke fused glass gifts from bottle clocks to jewellery plus a huge range of beautiful and colourful decorative pieces	
<b>Your Kiosk Application</b> 2m (w) x 1m (d) - £50 + VAT per day	
Dates you are applying for (1 <sup>st</sup> Choice)	<ul style="list-style-type: none"> <li>○ 23<sup>rd</sup> November – 22<sup>nd</sup> December 30 Days</li> <li>○ 23<sup>rd</sup> November – 26<sup>th</sup> November 4 Days</li> <li>○ 23<sup>rd</sup> November – 3<sup>rd</sup> December 11 Days</li> <li>○ 23<sup>rd</sup> November – 10<sup>th</sup> December 18 Days</li> <li>○ 23<sup>rd</sup> November – 17<sup>th</sup> December 25 Days</li> <li>○ 27<sup>th</sup> November – 3<sup>rd</sup> December 7 Days</li> <li>○ 27<sup>th</sup> November – 10<sup>th</sup> December 14 Days</li> <li>○ 27<sup>th</sup> November – 17<sup>th</sup> December 21 Days</li> <li>○ 27<sup>th</sup> November – 22<sup>nd</sup> December 26 Days</li> <li>○ 4<sup>th</sup> December – 10<sup>th</sup> December 7 Days</li> <li>○ 4<sup>th</sup> December – 17<sup>th</sup> December 14 Days</li> <li>○ 4<sup>th</sup> December – 22<sup>nd</sup> December 19 Days</li> <li>○ 11<sup>th</sup> December – 17<sup>th</sup> December 7 Days</li> <li>○ 11<sup>th</sup> December – 22<sup>nd</sup> December 12 Days</li> </ul>
Dates you are applying for (2 <sup>nd</sup> Choice)	<ul style="list-style-type: none"> <li>○ 23<sup>rd</sup> November – 22<sup>nd</sup> December 30 Days</li> <li>○ 23<sup>rd</sup> November – 26<sup>th</sup> November 4 Days</li> <li>○ 23<sup>rd</sup> November – 3<sup>rd</sup> December 11 Days</li> <li>○ 23<sup>rd</sup> November – 10<sup>th</sup> December 18 Days</li> <li>○ 23<sup>rd</sup> November – 17<sup>th</sup> December 25 Days</li> <li>○ 27<sup>th</sup> November – 3<sup>rd</sup> December 7 Days</li> <li>○ 27<sup>th</sup> November – 10<sup>th</sup> December 14 Days</li> <li>○ 27<sup>th</sup> November – 17<sup>th</sup> December 21 Days</li> <li>○ 27<sup>th</sup> November – 22<sup>nd</sup> December 26 Days</li> <li>○ 4<sup>th</sup> December – 10<sup>th</sup> December 7 Days</li> <li>○ 4<sup>th</sup> December – 17<sup>th</sup> December 14 Days</li> <li>○ 4<sup>th</sup> December – 22<sup>nd</sup> December 19 Days</li> <li>○ 11<sup>th</sup> December – 17<sup>th</sup> December 7 Days</li> <li>○ 11<sup>th</sup> December – 22<sup>nd</sup> December 12 Days</li> </ul>
If you are selling food, what local authority are you licensed with?	
<b>Attachments</b> Please send the following to <a href="mailto:christmas@salisburybid.co.uk">christmas@salisburybid.co.uk</a> Without these we will not be able to process your application	<p>A copy of your Public Liability Insurance (minimum public liability of £5million)</p> <p>Up to 5 landscape pictures of your products and/or a previous market stall and/or logo</p> <p>Food Hygiene Certificates where applicable (if you intending to sell perishables)</p>
<b>Your Kiosk</b>	
Please list all electrical items you will be bringing You are not allowed kettles, radiators or extension cables. Please remember you <b>must not exceed 1100watts.</b>	
What is the total energy usage of these items?	
Do you require additional power, if so how much?	

There will be an additional cost for additional power requirements	
Will you have PAT tested all your electrical items? If not there will be a charge of £7 for every PAT test where required	

**Declarations**

- I declare that the information on this form is correct and that acceptance of my application is subject to these specifications, unless otherwise confirmed between myself and the Salisbury Christmas Market Team.
- I have read and agree to the Market's standard terms & conditions
- I understand the payment schedule and will comply with it.
- If I am not going to personally staff my kiosk, I will ensure the staff working on my chalet have a copy of all the Exhibitor information and are aware of the principles, rules, terms and conditions of the Market.
- I understand I may not choose my kiosk number or the location of my kiosk.
- I will ensure that my chalet is open and permanently staffed during the published opening hours of the Market.
- I will promote Salisbury Christmas Market in my social media posts closer to the time of the event.
- I will mail a minimum of two samples of the merchandise I intend to sell to Salisbury Christmas Market, 8-10 Rollestone Street, Salisbury, Wilts, SP1 1DY

Signed:.....

Dated: .....

Thank you for applying for a kiosk at Salisbury Christmas Market. A member of our Christmas Market Team will now look over your application and we will be in touch shortly.

If you have any questions or would like to speak to someone about your application, please email [christmas@salisburybid.co.uk](mailto:christmas@salisburybid.co.uk) or call 01722 426581

Like our page to stay update to with all our progress throughout the year

[www.facebook.com/ChristmasMarketSalisbury](http://www.facebook.com/ChristmasMarketSalisbury)

[www.twitter.com/SalisburyCM](http://www.twitter.com/SalisburyCM)

[www.instagram.com/salisburychristmasmarket](http://www.instagram.com/salisburychristmasmarket)